



राष्ट्रीय प्रौद्योगिकीसंस्थान मिजोरम  
**NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM**  
(An Institution of National Importance under Ministry of Education, Govt. of India)  
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No. NITMZ/Estt./25/2017/2371

Date: 05 MAY 2022

**CIRCULAR**

In referring the Office Memorandum No. 11013/7/04-Estt.(A) Dated 18<sup>th</sup> May 1994, issued by Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training), Govt. of India and vide the decision of the 6<sup>th</sup> Deans Committee Meeting held on 25.04.2022 under the Chairmanship of Prof. S. Sundar, Director, NIT Mizoram, all the employees of NIT Mizoram are hereby informed to obtain **Station Leave Permission** for leaving the headquarters i.e. Aizawl, Mizoram during closed holidays of the Institute, including weekend.

The Station Leave Permission shall invariably be addressed to the Registrar, National Institute of Technology Mizoram, routing through the HoDs/Controlling Officers.

All fraternity of the Institute are informed to scrupulously follow the said instructions for application of commuted leave.

Sd/- Dr. LALTHANCHAMI SAILO  
Registrar  
National Institute of Technology Mizoram

Copy to:

1. Director's Personal Branch
2. Registrar's Personal Branch
3. Deans (Acad, P&D, FW, R&C, SW)
4. All HoDs - with a request to bring to the information of all Faculty and Non-Teaching Staff of respective departments
5. Executive Engineer (Civil) - with a request to bring to the information of all staff
6. Asst. Librarian, Central Library - with a request to bring to the information of all staff
7. Superintendent - with a request to circulate among the Administrative Non-Teaching Staff
8. Notice Board
9. Concerned File
10. Order File

  
Deputy Registrar  
National Institute of Technology Mizoram