



F. No. NITMZ/Adm./18-2/2021/1547

Date: 4th May, 2021

ORDER

In continuation to the Notice issued vide No. NITMZ/Adm./18-2/2021/1519 Dated 20th April, 2021 and pursuant to the provisions of the instructions from Ministry of Education, Govt. of India, and the advisory of the Govt. of Mizoram under Clause No. 4 (1 & 11) of the Revised SOP issued vide Order No. B.13021/101/2020-DMR/Vol-IV dated 3rd May, 2021, the Administrative Office of NIT Mizoram will remain open and function with **50% attendance of Group B and Group C staff.**

1. The Daily Duty Roster is hereby revised as under, with immediate effect:-

DAY	Name of Staff
MONDAY	1) Mr. Zomuansanga Ralte, JE (Civil) 2) Mr. Ram Ashish Singh, JA 3) Mr. Kalyan Das, JA 4) Mr. Lalhmunsiamia Pautu, JA 5) Mr. Eric Lalrohlua, Office Attendant
TUESDAY	1) Mr. Zomuansanga Ralte, JE (Civil) 2) Mr. Ram Ashish Singh, JA 3) Mr. Ramhlunsanga Hmar, JA 4) Mr. Lalrinawma Khiangte, MTS 5) Mr. Eric Lalrohlua, Office Attendant
WEDNESDAY	1) Mr. Ram Ashish Singh, JA 2) Mr. Kalyan Das, JA 3) Mr. Lalhmunsiamia Pautu, JA 4) Mr. Eric Lalrohlua, Office Attendant
THURSDAY	1) Mr. Ram Ashish Singh, JA 2) Mr. Ramhlunsanga Hmar, JA 3) Mr. Lalhmunsiamia Pautu, JA 4) Mr. Lalrinawma Khiangte, MTS 5) Mr. Eric Lalrohlua, Office Attendant
FRIDAY	1) Mr. Zomuansanga Ralte, JE (Civil) 2) Mr. Ramhlunsanga Hmar, JA 3) Mr. Kalyan Das, JA 4) Mr. Lalrinawma Khiangte, MTS 5) Mr. Eric Lalrohlua, Office Attendant

2. **Mr. Benjamin Lalbiakmuana**, Superintendent, **Mr. C. Lalhriatpuia**, Accountant, **Ms. Tamar Lalrinawmi**, JA (TEQIP-III) and **Ms. Zomuanpuui Fanai**, Accountant (TEQIP-III) shall attend the office as usual on all working days; the above duty roster may not be applicable to them due to exigencies of the work.
3. The under mentioned **Technical Staff** in different Departments shall attend the Laboratory Class/Works, in their respective Departments, as usual on all working days/as and when called for; the above duty roster may not be applicable to them:
- i) Mr. J. Rozamliaana, Technical Assistant (Chemistry).
 - ii) Mr. Nitesh Kumar Singh, Technical Assistant, Deptt. of EEE.
 - iii) Mrs. Sujata Dash, Technical Assistant - System.
 - iv) Mr. Lalchhuanawma, Technician, Deptt. of ME.
 - v) Mr. R. Zohmangaiha, Technician, Deptt. of CSE.
 - vi) Mr. L. Thansanga, Lab. Assistant (Physics).
 - vii) Mr. Lalrinmawia, Technical Assistant (Adhoc). Deptt. of EEE
 - viii) Mr. Mishal Deb, Technical Assistant (Adhoc). Deptt. of ECE.
 - ix) Mr. Somnath Chakraborty, Technical Assistant, Deptt. of ME.
 - x) Mr. Lalmuanawma Fanchun, W. Supervisor, Deptt. of ME.
4. Due to exigencies of work related to Internal Audit and Annual Accounts Compilation for the FY 2020-2021, the under mentioned CA and Audit Staff shall attend the office as usual **on alternate days**:
- xi) Ms. Jewel Lalthasangzeli Fanai, CA – Jewel Fanai & Co.
 - xii) Mr. Jonathan Biakthansanga, Staff, Mission Veng, Aizawl.
 - xiii) Mr. Victor Zohmingsanga, Staff, Zotlang, Aizawl.
 - xiv) Ms. Faustina Lalthazuali, Staff, Lower Dinthar, Aizawl.
 - xv) Ms. Lalbiakkimi, Lower Chanmari, Aizawl.
 - xvi) Mr. Vanlalhriata, Staff, Ramhlun Vengthar, Aizawl.
 - xvii) Mr. Lalnghaihazuala, Staff, Chaltlang Salem Veng, Aizawl.
5. The Group B and Group C staff who will be on day off as per the above Daily Work Roster drawn up are, however, encouraged to work from home diligently and should be available on telephone and other electronics means of communication at all times. They should attend the office, if called for any exigency of work.
6. Central Library and Health Care Centre, NIT Mizoram shall remain open as usual.
7. Outsourcing Security Personnel (M/s NESS Pvt. Ltd.) shall perform their duties as usual round the clock for 24x7. Outsourcing Sanitation staff (M/s MCSSA, Aizawl) shall also execute their works as usual, however, with the 50% work force.



8. All fraternity of NIT Mizoram are strongly advised to maintain social distancing (min. 6 feet apart), regular wearing of face mask, hand washing protocol, to refrain from physical contact and other safety measures issued by Ministry Health & Family Welfare, Govt. of India from time to time. All the fraternity members of the Institute are advised to visit the Institute's website regularly.

(This has the approval of the Director on 04.05.2021)


(LALTHIANGHLIMI ZOTE)

Deputy Registrar
NIT Mizoram

NIT Mizoram

F. No. NITMZ/Adm./18-2/2021/1547 (A)

Date: 4th May, 2021

Copy for information to:

1. Director's Personal Branch, NIT Mizoram.
2. Registrar's Personal Branch, NIT Mizoram.
3. The Deputy Commissioner, Aizawl District, Aizawl, Mizoram.
4. Under Secretary to Govt. of Mizoram, Disaster Management & Rehabilitation Department.
5. All Deans, NIT Mizoram.
6. All HoDs – with an advisory to inform all the Non-Teaching Staff in their respective Departments.
7. Executive Engineer (Civil), NIT Mizoram.
8. Asst. Librarian, Central Library, NIT Mizoram.
9. Superintendent – with an advisory to inform all the Non-Teaching Staff in Administrative Department.
10. Dr. Lalnuntlana, General Physician & other Staff of HCC, NIT Mizoram.
11. Managing Director, North Eastern Security Service Pvt. Ltd, Guwahati.
12. Managing Director, MCSS Agency, Aizawl, Mizoram.
13. Mr. Sandeep Kumar Dash, Asst. Professor CSE for uploading on the Institute's Website.
14. Concerned File.
15. Notice/Order Guard File.


Deputy Registrar

NIT Mizoram

उप. कुलसचिव/Dy. Registrar
रा. प्रौ. सं. मिजोरम
NIT Mizoram