

NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
(An Institute of National Importance under Ministry of HRD, Govt. of India)
Chaltlang, Aizawl, Mizoram – 796012 (web site-<http://www.nitmz.ac.in>)

Advt. No. NITMZ/R/NF/01/2016

Date: 9th March 2016

NIT - Mizoram, Aizawl is an Institute of National Importance conducting UG, PG & Ph.D. programmes in Engineering, Science and Humanities. It is one of the 10 (Ten) newly established NITs in the country. The Institute invites applications from Indian nationals for filling up the following Non-Teaching positions on prescribed application form. Instructions, Application form and required qualification may be downloaded from Institute website: www.nitmz.ac.in. The last date for submission of application form is **18-04-2016**. Application received after the last date due to postal delay or otherwise will not be considered.

Sl. No.	Name of Post (s)	No. of Post (s)	Age Limit
1	Registrar	01	Preferably below 57 years
2	SAS Officer	01	Below 35years

Prescribed Minimum Qualification and Experience:

Sl. no.	Post (s)	Essential Qualification	Experience	Desirable
1	Registrar (on contract for 5 years)	Masters degree in any discipline with at least 55%marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute	i) At least 15 years experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 years of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in educational administration or ii) Comparable experience in research establishment and /or other institutions of higher education or iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or equivalent.	i) Qualification in area of Management / Engineering/ Law. ii) Experience in handling computerized administration/legal /financial/ establishment matters.
2	Students Activity & Sports (SAS) Officer	(i) First class Master's Degree in Physical Education or Master's Degree in Sports Science with at least 60% marks (or equivalent grade in a point scale wherever	--	Experience in guiding groups of students in creative activities.

		<p>grading system is followed) with a consistently good academic record;</p> <p>Record of having represented the University/ College at the inter-University/Inter-Collegiate competitions or State and /or national championships;</p> <p>Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.</p> <p>Or</p> <p>First class Master's Degree in Fine Arts or Performing /Visual Arts, journalism and Mass Communication or First Class Master's degree in Arts or Science or Bachelor's degree in engineering followed by a diploma of at least one year's duration in Fine Arts or Visual / Performing Arts.</p> <p>(ii) Record of strong involvement and proven track record of participating in sports, drama, music, films, painting, photography, journalism, event management or other student/ event management activities during college/university studies.</p> <p>(iii) Record of organising such events as student convener or in later part of life.</p>		
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(I) **Scale of Pay :**(a) **Registrar (PB-4): Rs. 37,400- 67,000/- with GP 10,000/-**(b) **Student Activity & Sports Officer (PB-3): Rs. 15,600-39,100/- with GP 6000/-**(II) **Reservations:** Reservation will be as per Govt. of India norms for SC/ST/OBC/PWD.(III) **Application Fee of Rs. 500/- (for General & OBC) and Rs. 250/- (for SC/ST/PWD) in the form of Demand Draft in favour of Director, National Institute of Technology Mizoram payable at Aizawl should be enclosed along with the Application Form.**

GENERAL INSTRUCTIONS & INFORMATION

1. The application form shall not be supplied on postal request. The candidates are advised to download the same from our website. The duly completed application form along with the enclosures to be sent **by speed/registered post** to The Director, National Institute of Technology, Mizoram, Chaltlang Dawrkawn, Aizawl: Mizoram – 796012. In addition, applicants are required to submit scanned copy of filled in application form through institute e-mail also. Institute e-mail: **nit_mizoram@yahoo.com**
2. The decision of the institute related to all matters pertaining to the recruitment shall be final and binding on the applicants. **The list of short listed candidates will be displayed on the Institute website.**
3. **The institute reserves the right to fill or not to fill any or all the posts advertised, without assigning any reason whatsoever.**
4. All qualification and experience will be considered as on 18th April 2016 **i.e. the last date of submission of application forms.**
5. Higher starting pay /and /or GP may be offered to deserving candidates on recommendation of the selection committee at the discretion of the Board of Governors.
6. All applications which are not in prescribed form / without relevant supporting enclosures may be out rightly rejected.
7. Institute will not be responsible under any circumstances for any sort of postal delay/loss.
8. Persons serving in Govt. / Semi Govt. / PSUs / Universities / Educational Institutions should send their applications either **THROUGH PROPER CHANNEL** or should furnish a **NO OBJECTION CERTIFICATE** at the time of interview. They can, however, send advance copy of application form.
9. No TA/DA will be paid for attending test/interview.
10. For SC/ST/OBC candidates, the application form should be accompanied with a copy of the relevant caste certificate. For OBC candidates, Non-Creamy Layer status of the preceding year issued by the competent authority empowered for the purpose, as a proof in support of the caste claim is required. No other certificate will be accepted as sufficient proof.
11. Experience less than six months in any organization will not be considered in total experience.

12. No correspondence whatsoever will be entertained from the candidates regarding postal delays or bouncing of email, conduct and result of interview and reasons for not being short listed/interview or selection. The candidates are advised to keep visiting our web site regularly.
13. Original documents will have to be produced at the time of interview.
14. Application in the prescribed format completed in all respects along with self attested copies of relevant testimonials, certificates should be submitted, along with a **Demand Draft of Rs. 500/- for General/OBC Candidates and Rs. 250/- for SC/ST/PWD** drawn in favour of **The Director, NIT Mizoram** payable at **SBI BAWNGKAWN BRANCH, AIZAWL: MIZORAM**, to **“The Director, National Institute of Technology- Mizoram, Chaltlang Dawrkawn, Aizawl: Mizoram– 796012”**, on or before **18th April 2016**. The envelope containing the application be superscribed as **“APPLICATION FOR THE POST OF**
15. The short-listed candidates will be communicated the schedule for test/interview by e-mail or mobile. This information will also be placed on the Institute website.
16. The selected candidates will have to join within one month from the date of Notification.
17. Legal disputes, if any, with NIT Mizoram, will be restricted within the jurisdiction of Aizawl Court only.
18. The qualification and experience criteria has been kept strictly as per Model Recruitment Rules put by the MHRD on website and subsequent change if any, in the model RRs/RRs by the MHRD shall be applicable at the time of final short-listing/selection.

HOW TO APPLY

1. Applications must be in the prescribed format as available in the institute website only. Interested candidates may download the same from the website **<http://www.nitmz.ac.in>**
2. Please mention **Post Applied** on the left-top corner of the envelope containing the application.
3. Separate applications are to be submitted for each Post.
4. Application forms complete in all respects along with self attested photocopies of certificates, list of publications, reprints/preprints of publications and summary sheet should reach to the office of **“The Director, National Institute of Technology-Mizoram, Chaltlang, Dawrkawn, Aizawl :Mizoram – 796012 (Mizoram) INDIA”**.
5. **Last date for receipt of Applications is 18th April 2016. Applications received after the last date may be summarily rejected.**

(Prof. U.C. Ray)
Director